

HYRUM CITY CANDIDATE GUIDE

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May 2025

Dear Candidate,

Congratulations on your decision to run for an elected office in our fine City. Your name will be placed on the official Hyrum City Election Ballot exactly the way you wrote it on your Declaration of Candidacy Form.

This Candidate's Guide has been designed to provide some basic information about your candidacy and Hyrum City Government. I hope it will be helpful to you. In particular, the campaign financial disclosure information should be closely studied.

Few people realize that the Mayor and City Council Members sometimes spend more than forty hours a month in city-related work. In addition to council and committee meetings there are various workshops and seminars that help provide you with the information and training you will need to be an effective Council Member. If you aren't already attending City Council Meetings you may want to start, it will help you be abreast of the issues facing our City. City Council Meetings are held on the first and third Thursdays of the month at 6:30 p.m. You can view the City Council agenda and related materials on the City's website at www.hyrumcity.gov.

The Primary Election, if necessary, will be held Tuesday, August 12, 2025 and the Municipal General Election will be held Tuesday, November 4, 2025.

The General and Primary Election will be conducted using Vote by Mail (VBM) which is a system where all registered voters use absentee ballots to vote. Ballots and instructions will be mailed to all registered voters no sooner than 21 days prior to the election. Voted ballots must be either returned by mail or placed in local ballot boxes (Hyrum City Offices 60 West Main). Ballots must be received by the election official no later than the close of poles.

A primary election will be held if five or more people file for the two available Council seats and/or if three or more people file for the one available Mayor seat.

Hyrum City Offices are used as a polling place for vote by mail, therefore, no electioneering (including any oral, printed, or written attempt to persuade people to refrain from voting or to vote for or vote against any candidate or issue) is allowed within 150 feet of the Hyrum City Offices, *Utah Code Section 20A-3-501*. I have also included a copy of Hyrum City's Sign Ordinance.

Candidates are required to submit a Campaign Financial Report(s), even if you didn't receive or spend any money.

- 1. The first report is to be turned into me no sooner than August 1, 2025 and no later than 5:00 p.m. on August 5, 2025.
- Candidates eliminated in the Primary Election must submit a Campaign Financial Report on or before September 11, 2025.
- 3. The second report is to be turned into me no sooner than October 3, 2025 and no later than 5:00 p.m. on October 7, 2025.
- 4. The third report is due no sooner than October 24, 2025 and no later than 5:00 p.m. on October 28, 2025.
- 5. Candidates must file a final report by December 4, 2025. In accordance with *Utah State Code Section 10-3-208* if a candidate fails to file a Campaign Financial Report by the dates specified above, the candidate's name will be removed from the ballot.

Utah's Lieutenant Governor hosts a statewide electronic voter information website. Candidates can create an online profile page at (see Exhibit on instructions for submittal of your Candidate Profile) You will be able to submit statements of qualifications (up to 200 words) and certain biographical information for inclusion on the website. The deadline to complete this is 5:00 p.m., June 30, 2025 for the Primary Election; and September 5, 2025 by 5:00 p.m. for the General Election. You must submit it twice if there is as primary election. Utah State Code Section 20A-7-801.

If you have any questions or comments, please feel free to call me at 245-6033 or email stephanie.fricke@hyrumcity.gov.

Sincerely,

Stephanie Fricks

City Recorder

QUALIFICATIONS FOR CANDIDATE FILING DECLARATION

ricase initial:	
The filing officer read the constitutional and statutory qualifications as listed below to me, and I me	eet those qualifications.
I understand that an individual who holds a municipal elected office may not, at the same time, ho	ld a county elected office.
I agree to file all campaign financial disclosure reports, and I understand that failure to do so may disqualification as a candidate for this office, possible fines and/or criminal penalties, including rethe ballot.	result in my moval of my name from
I have complied with the conflict of interest disclosure requirements as required in 10-3-301.5.	
I received a copy of the pledge of fair campaign practices, and I understand that signing this pledg	e is voluntary.
I provided a valid email, or physical address if no email is available, and I understand this will be communications and updates from election officials.	used for official
I understand I will receive all financial disclosure notices by email.	
I understand my name will appear on the ballot as it is printed on this declaration of candidacy, an amendments or modifications after 5:00 p.m. on June 6, 2025.	d that I may not make any
I have received a copy of Section 20A-7-801 regarding the Statewide Electronic Voter Information applicable deadline.	n Website Program and its
	£
Signature of Filing Officer	Date

QUALIFICATIONS

Before the filing officer accepts any declaration of candidacy, the filing officer shall read to the candidate the constitutional and statutory requirements for candidacy, and the candidate shall state whether he/she fulfills the requirements. If the candidate indicates that he/she does not qualify, the filing officer may not accept his/her declaration of candidacy (Utah Code Section 20A-9-203).

MUNICIPAL CANDIDATE

Utah Code §10-3-301 Utah Code §20A-9-203

Dloops initial.

- Registered voter in the municipality in which the individual is elected*
- Must have resided within the municipality for which the candidate is seeking office for the 12 consecutive months immediately before the date of the election.
- Maintain a principal place of residence within the municipality, and within the district that the elected officer represents, during the officer's term of office
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- Pay filing fee, if one is required by municipal ordinance
- Not convicted of a felony, treason, crime, or offense relating to elections**
- Cannot have been declared mentally incompetent
- * Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote.
- ** Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.

2025 MUNICIPAL DECLARATION OF CANDIDACY

Please note that the information on this form may be available to the public in accordance with Utah State Code 63G-2-301 and 63G-2-201.

FIRST NAME (as it will appear on the b	allot) MIDDLE NAME (as it will appear on the ballot)
LAST NAME (as it will appear on the ba	llot)
for the office of	for the (two or four-year) term
for the city/town of	*
State of Utah County of	\longrightarrow ss.
[,	, being first sworn and under
penalty of perjury, say that I reside at	
Street, City of	, County of, state of
Utah, Zip Code, Te	lephone Number (if any);
hat I am a registered voter; and that I a	m a candidate for the office of
(stating the term). I will meet the legal	qualifications required of candidates for this office. If filing via a
designated agent, I attest that I will be out	of the state of Utah during the entire candidate filing period. I will file
designated agent, I attest that I will be out all campaign financial disclosure reports	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this	as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this be printed upon the applicable official back	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this be printed upon the applicable official battering. Email Address (one that is closely monitored)	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name llots.
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this be printed upon the applicable official balance. Email Address (one that is closely monitored) Candidates must provide the filing officer was all the second secon	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name llots.
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this be printed upon the applicable official bale. Email Address (one that is closely monitored) Candidates must provide the filing officer was all the second contents.	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this be printed upon the applicable official balance. Email Address (one that is closely monitored) Candidates must provide the filing officer was candidate profile on the Statewide Electron	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name llots. with an email address at the time of filing if the candidate wishes to display onic Voter Information website. 20A-9-203(4)(c)(iv)(B) Signature of Candidate
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this be printed upon the applicable official balance. Email Address (one that is closely monitored) Candidates must provide the filing officer was candidate profile on the Statewide Electron	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name llots. with an email address at the time of filing if the candidate wishes to display onic Voter Information website. 20A-9-203(4)(c)(iv)(B)
designated agent, I attest that I will be out all campaign financial disclosure reports my disqualification as a candidate for this be printed upon the applicable official bale. Email Address (one that is closely monitored) Candidates must provide the filing officer was a candidate profile on the Statewide Electronic (must be seen as a candidate profile on the Statewide)	of the state of Utah during the entire candidate filing period. I will file as required by law and I understand that failure to do so will result in office and removal of my name from the ballot. I request that my name llots. with an email address at the time of filing if the candidate wishes to display onic Voter Information website. 20A-9-203(4)(c)(iv)(B) Signature of Candidate

(Seal)

(City or town)

(Date Received)

[Insert Logo Here]

PRIVATE CONTACT INFORMATION

This information provided here will only be used by the Elections Office staff to contact you regarding required notices, financial reports, and other important items.

Candidate Name (REQUIRED)	
Home Address (REQUIRED)	
Telephone Number (REQUIRED)	
Email Address (REQUIRED)	
Signature of Filing Officer	 Date

Office of the Lieutenant Governor 350 N. State Street, Suite 220 – P.O. Box 142325 – Salt Lake City, UT 84114-2325

Tel: 801-538-1041 Fax: 801-538-1133 Email: elections@utah.gov



PLEDGE OF FAIR CAMPAIGN PRACTICES

(Utah Code §20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

I SHALL conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record and policies of my opponents that I believe merit criticism.

I SHALL NOT use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

I SHALL NOT use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

I SHALL immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

I SHALL defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices."

Printed Name:	Office:	
Signature:	Date:	

^{*}This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.

^{*}This document is considered a public record and will be retained for public inspection until 30 days following the election.

CONFLICT OF INTEREST DISCLOSURE STATEMENT

UNDER THE MUNICIPAL OFFICERS' AND EMPLOYEES' ETHICS ACT (Utah Code Annotated Section 10-3-1313, 20A-11-1604(6)), and 10-3-301.5

Regulated Officehold	ler/Candidate (Print Name)	☐ Mayor ☐ City Co☐ Candidate for Office	
The name and addre	ss of each current employer and he employment, occupation, and	each employer during the preceding y job title.	year including a
Current Employer(s)):		
Employer Name		Occupation	
Employer Address		Job Title	
Brief Description			
Employer Name		Occupation	
Employer Address		Job Title	
Brief Description			
	1	en ello escentia de la companya della companya della companya de la companya della companya dell	
Preceding Year Emp	loyer(s):		
Employer Name		Occupation	
Employer Address		Job Title	
Brief Description			Carlo 1100
Employer Name		Occupation	
Employer Address		Job Title	- FERTSI
Brief Description			
The name of the ent. the current or preced the entity and position. Check if not approximately contact the entity and position.	ling year including a brief descri on.	nolder/candidate is or was an owner of ption of the type of business or activ	or officer during rity conducted by
Entity Name (curren	it)	Position	
Brief Description			
	4		
Entity Name (preced	ling year)	Position	

3.				ne type of business or activity, in income during preceding	
	Check if not applicable	\$.			
	Individual/Entity Name			-	
	Brief Description				
	Individual/Entity Name				
	Brief Description				
4.	stocks or bonds having a fa	ir market value of \$5 excluding funds mana utual funds).	,000 or more as of the d	ficeholder/candidate holds and late of this disclosure statement acluding blind trusts, managed	ent or
	7	2			
	Entity Name				
	Brief Description				
	Entity Name				
	Brief Description				
5.	currently serves, or served i	n the preceding year, tors including a brief	in a paid leadership ca	egulated officeholder/candida pacity or in a paid or unpaid ness or activity and position	
	Entity Name		Position		
	Brief Description				
	Employer Name		Position		
	Brief Description				
6.		l interest that the reg g a description of the	ulated officeholder/can	ceholder/candidate holds an didate believes may constitut	te a
	Real Property	1418			
	Type of Interest				
	Real Property			and the second of the second o	
	Type of Interest				

7. The name of the regulated officeholder/candidate's spouse and the name and address of each current and preceding year employer if the regulated officeholder/candidate believes the employment may constitute a conflict of interest.
☐ Check if not applicable
Spouse
Employer (current)
Employer (preceding year)
8. The name of any other adult residing in the regulated officeholder/candidate's household who is <u>not</u> related by blood, including a brief description of their employment or occupation if the regulated officeholder/candidate believes the adult's presence may constitute a conflict of interest.
Check if not applicable
Other Adult
Employment description OR Occupation
Other Adult
Employment description OR Occupation
9. (Optional) A description of any other matter or interest that the regulated officeholder/candidate believes may constitute a conflict of interest. Check if not applicable
Check if applicable:
Under UCA 20A-11-1604(7)(a), I claim that I am an at-risk government employee as defined in UCA 63G-2-303(1)(a) and that my employment under Item 1 be redacted.
Under UCA 20A-11-1604(7)(a), I claim that my spouse is an at-risk government employee as defined in UCA 63G-2-303(1)(a) and that my spouse's employment under Item 7 be redacted.
I, the regulated officeholder/candidate, believe the information provided is true and accurate to the best of my knowledge.
Date:
Regulated Officeholder/Candidate Signature
Privacy Notice: The personal data collected in this form will be available to the public under 63G-2-301.

Any personal data redacted in accordance with 20A-11-1604(7)(a) is not considered a public record under 63G-2-301. This data will be used for administrative purposes and will not be displayed to the public. This information is required under 20A-11-1604. Violation of this section may result in a class B misdemeanor and a \$100 fine. The information, unless specified, will be publicly available on the disclosures and possibly other election-related websites. Personal data collected on the website will not be sold. The personal data will be included in the record series GRS 1911.

Conflict of Interest Confirmation Statement

I,	, currently serving as
the Conflict of Interest Disclosure Form I subnaccurate and complete to the best of my know	
I have reviewed the information previously pr been no changes to my financial or personal in disclosures made in that form.	
Signed:	
Date:	

POWERS AND DUTIES OF MAYOR AND COUNCIL

Hyrum City's form of government is traditional with a six-member council form of government in which the Mayor is a non-voting member of the Council except in case of a tie vote of the Council. Hyrum City is classified as a Third Class City.

POWERS OF MAYOR (Administrative)

The Mayor of Hyrum City:

- A. Is the Chief Executive Officer to whom all employees of Hyrum City report.
- B. Is to keep the peace and enforce the laws of Hyrum City.
- C. Is to perform all duties prescribed by law, resolution, or ordinance.
- D. Is to ensure that all the laws and ordinances and resolutions are faithfully executed and observed.
- E. May examine and inspect books, papers, records, or documents of the City or any officer, employee, or agent of Hyrum City.
- F. Reports to the City Council the condition of the City and recommend for council consideration any measures as deemed to be in the best interests of Hyrum City.
- G. Appoints with the advice and consent of the City Council, persons to fill municipal offices or vacancies on commission or committees.
- H. Presides at all meetings of the Council.
- I. Designate assignments to the Council.
- J. Signs and executes bonds, contracts, agreements, legal documents and written obligations of the City.
- K. Prepares and submits the annual General Fund and Utility Funds Operating Budgets for Council consideration and approval.

POWERS OF CITY COUNCIL (Legislative)

The City Council of Hyrum City (actions taken by the City Council requires a simple majority of three votes):

- A. Adopt, modify, or repeal ordinances and resolutions.
- B. Authorize the issuance of bonds.
- C. Attends all City Council meetings and other miscellaneous meetings.
- D. Serves on various boards.
- E. Sets appropriate tax levies for municipal services.
- F. Sets sewer, water, electric, pressurized irrigation, and storm water rates.
- G. Adopts and amends the City Budget.

Home Owners Assoc Rep. May 2025 Night Out Against Crime July 4th Parade Tree City USA Program UAMPS Representative COUNCILMEMBER CACHE COUNCIL OF GOVERNMENTS CACHE METROPOLITAN PLANNING GOVERNMENT DEPARTMENTS CACHE MAYORS ASSOCIATION ULGT BOARD OF DIRECTORS UAMPS REPRESENTATIVE (SEE ORGANIZATION CHART) ADAMS HYRUM CITY HYRUM CITY COUNCIL ASSIGNMENTS & CITIZEN COMMITTEES Irrigation Representative **Business Representative** Museum Representative COUNCILMEMBER Christmas Celebration Historic Commission RASMUSSEN Historic Pres. Board Recreation Represent. Mosquito Abatement Senior Center Board uly 4th Fireworks & Patriotic Program Youth Council Irrigation Representative COUNCILMEMBER Cache Water Board CLAWSON Easter Egg Hunt Night Out Against Crime Library Board Christmas Celebration Senior Center Talent Top of Utah Marathon Memorial Day Flags HELPS WITH: Library Book Sale Easter Egg Hunt School Carnivals Elk Festival Hot Wheels Family Place YOUTH COUNCIL **Emergency Preparedness** COUNCILMEMBER Inclusion Committee IN CHARGE OF: Candy Cabin Store MELSON Water Fight with Teen Easter Egg School Liaison Youth Parade Teen Dance Firemen

HYRUM CITY MUNICIPAL CODE CITY COUNCIL

2.04.010 Meetings time, place and frequency.

The governing body shall hold two regular meetings, which shall be held on the first and third Thursday of each month at the Hyrum Civic Center, 60 West main, Hyrum, Utah. Council meetings shall begin at 6:30 p.m.; provided that:

- A. If meeting date falls on a legal holiday, the meeting may be canceled or rescheduled and proper notice shall be given accordingly.
- B. If there is no business to conduct, no meeting will be held.
- C. The governing body may, by resolution, provide for a different time and place for holding regular meetings of the governing body.

MUNICIPAL OFFICERS GENERALLY

2.12.010 Salaries.

The salaries of the officers and employees of Hyrum City shall be paid in the amounts and at such times as follows:

		Frequency	Amount
Mayor		Monthly	\$1,500.00
Council	Member	Monthly	500.00

HYRUM CITY MUNICIPAL CODE SIGNS

17.72.060 Signs On Public Property:

No signs shall be located on or attached to public property, except signs owned and erected by permission of the authorized public agency. This includes handbills, posters, advertisements and notices of any kind. Public property includes curbstones, lampposts, telephone poles, electric light or power poles, hydrants, bridges, rocks, trees, sidewalks or streets. Small temporary political signs may be allowed with agreement from adjacent property owner. A small for sale, lease, or rent sign may be allowed in planting strip adjacent to property for sale, lease or rent.

17.72.010 (22) Permitted Signs

22. Temporary sign any sign, banner, pennant, balloon or advertising display constructed of paper, cloth, canvas, light fabric, cardboard, wallboard or other light materials, with or without light frames, intended to be displayed outdoors for short periods of time usually no more than 30 days. Examples: Political signs, grand openings, garage sales, school activities, chuck wagon breakfasts or other City sponsored events. Temporary signs must be removed within 24 hours of the event for which it was erected. Gas filled balloons (unmanned) must be securely tethered and must not exceed ten feet in height at the end of the tether.

Exhibit 17.72.010 Permitted Signs

Type of sign	Max Size in Feet	Max Height in Feet	Permitted Zones	Conditional Use Zones
Street Banner	120 sq. ft.		C-1, C-2, M-1, M-2, PT	None
Temporary	45 sq. ft.	4	All Zones ***	None
Wall	20 sq. ft.	8	C-1, C-2, M-1, M-2, PT	None



Submitting Your Candidate Profile

The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website <u>VOTE.UTAH.GOV</u>. Your profile includes biographical information, a picture, and a short statement. Submitting a candidate profile is optional.

Candidates are responsible for submitting their profile by the deadline. Deadlines are established by law (see Utah Code 20A-7-801(4)). As a result, late submissions cannot be accepted. Due to the volume of profiles being submitted, edits after submission cannot be accommodated.

This year, candidates will receive an email link to complete their bio (from elections@utah.gov). These links will be sent to the email provided on the candidate's filing form. Please check your spam folder if the link is not in your inbox.

If you do submit a profile for the Primary Election, and then make it to the General Election, you will need to resubmit a new profile for the Election, due to state law. Your Primary Election profile will <u>NOT</u> carry over to the General Election.

How Do I Submit My Profile?

- 1. After being sent the link, follow the instructions to submit your profile. Please read and review the information on the page carefully.
- 2. After reading the page, select "Submit Candidate Information." Complete the form and submit it.
- 3. Click the link and complete the form. Once the submission deadline has ended, our office will review the submissions and notify candidates if their profiles require correction. This process typically takes a few weeks to complete.
- 4. After the review period is over and before ballots are sent, our office will post the profiles on **VOTE.UTAH.GOV** under the "Learn About Candidates and Issues" tab.

When Can I Submit My Profile?

PRIMARY Election Candidates:

• For candidates who have a primary election, the deadline for their submission is <u>June</u> 30th, 2025, at 5:00 PM Mountain Time.

GENERAL Election Candidates:

• General election candidates have until September 5th, 2025, at 5:00 PM Mountain Time.

Do you need assistance with your candidate profile?

Contact the Utah Lieutenant Governor's Office at (801) 538-1041 or elections@utah.gov

Open Monday – Friday, 8:00 am – 5:00 pm (state and national holidays excluded)

Voter Information Website

Effective 5/5/2021

20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
 - (a) the offices and candidates up for election;
 - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters; and
 - (c) the status of a voter's trackable ballot, in accordance with Section 20A-3a-401.5, accessible only by the voter.
- (3) Except as provided under Subsection (6), the website shall include:
 - (a) all information currently provided in the Utah voter information pamphlet under <u>Chapter 7</u>, <u>Part 7</u>, <u>Voter Information Pamphlet</u>, including a section prepared, analyzed, and submitted by the Judicial Performance Evaluation Commission describing the judicial selection and retention process;
 - (b) on the homepage of the website, a link to the Judicial Performance Evaluation Commission's website, judges.utah.gov;
 - (c) a link to the retention recommendation made by the Judicial Performance Evaluation Commission in accordance with <u>Title 78A</u>, Chapter 12. Part 2, Judicial Performance Evaluation, for each judicial appointee to a court that is subject to a retention election, in accordance with Section <u>20A-12-201</u>, for the upcoming general election;
 - (d) all information submitted by election officers under Subsection (4) on local office races, local office candidates, and local ballot propositions;
 - (e) a list that contains the name of a political subdivision that operates an election day voting center under Section <u>20A-3a-703</u> and the location of the election day voting center;
 - (f) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions;
 - (g) any differences in voting method, time, or location designated by the lieutenant governor under Subsection <u>20A-1-308(2)</u>; and
 - (h) an online ballot tracking system by which a voter can view the status of the voter's trackable ballot, in accordance with Section <u>20A-3a-401.5</u>, including:
 - (i) when a ballot has been mailed to the voter;
 - (ii) when an election official has received the voter's ballot; and
 - (iii) when the voter's ballot has been counted.
- (4) (a) An election official shall submit the following information for each ballot under the election official's direct responsibility under this title:
 - (i) a list of all candidates for each office;
 - (ii) if submitted by the candidate to the election official's office before 5 p.m. no later than 45 days before the primary election or before 5 p.m. no later than 60 days before the general election:
 - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
 - (B) the following current biographical information if desired by the candidate, current:
 - (I) age;
 - (II) occupation;
 - (III) city of residence;
 - (IV) years of residence in current city; and
 - (V) email address; and
 - (C) a single web address where voters may access more information about the candidate and the candidate's views; and
 - (iii) factual information pertaining to all ballot propositions submitted to the voters, including:
 - (A) a copy of the number and ballot title of each ballot proposition;

- (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
- (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
- (D) other factual information determined helpful by the election official.
- (b) The information under Subsection (4)(a) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection (4)(a) for each general election year and each municipal election year.
- (c) The lieutenant governor shall:
 - review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
 - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
 - (iii) organize, format, and arrange the information submitted under this section for the website.
- (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
 - (i) Utah voter needs;
 - (ii) public decency; or
 - (iii) the purposes, organization, or uniformity of the website.
- (e) A refusal under Subsection (4)(d) is subject to appeal in accordance with Subsection (5).
- (5) (a) A person whose information is refused under Subsection (4), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection (5)(a) shall contain:
 - (i) a listing of each objection to the lieutenant governor's determination; and
 - (ii) the basis for each objection.
 - (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is submitted.
 - (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6) (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
 - (b) The information on the website will anticipate and answer frequent voter questions including the following:
 - (i) what offices are up in the current year for which the voter may cast a vote;
 - (ii) who is running for what office and who is the incumbent, if any;
 - (iii) what address each candidate may be reached at and how the candidate may be contacted;
 - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
 - (v) what qualifications have been submitted by each candidate;
 - (vi) where additional information on each candidate may be obtained;
 - (vii) what ballot propositions will be on the ballot; and
 - (viii) what judges are up for retention election.
- (7) The lieutenant governor shall ensure that each voter may conveniently enter the voter's name, date of birth, and address information on the website to retrieve information on the status of the voter's ballot if the voter's ballot is trackable under Section 20A-3a-401.5.
- (8) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

Amended by Chapter 100, 2021 General Session



State of Utah

SPENCER J. COX GOVERNOR

OFFICE OF THE LIEUTENANT GOVERNOR SALT LAKE CITY, UTAH 84114-2220

DEIDRE M. HENDERSON LIEUTENANT GOVERNOR

2024 - 2025 MASTER BALLOT POSITION LIST

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Deidre M. Henderson hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

A. Master Ballot Position List

- 1
- 2 Z
- 3 C
- 4 W
- 5 R
- 6 E
- 7 N
- 8 A
- 9 J
- Y 10
- 11 M
- 12 K
- 13 S

G

F

- 14
- 15 L

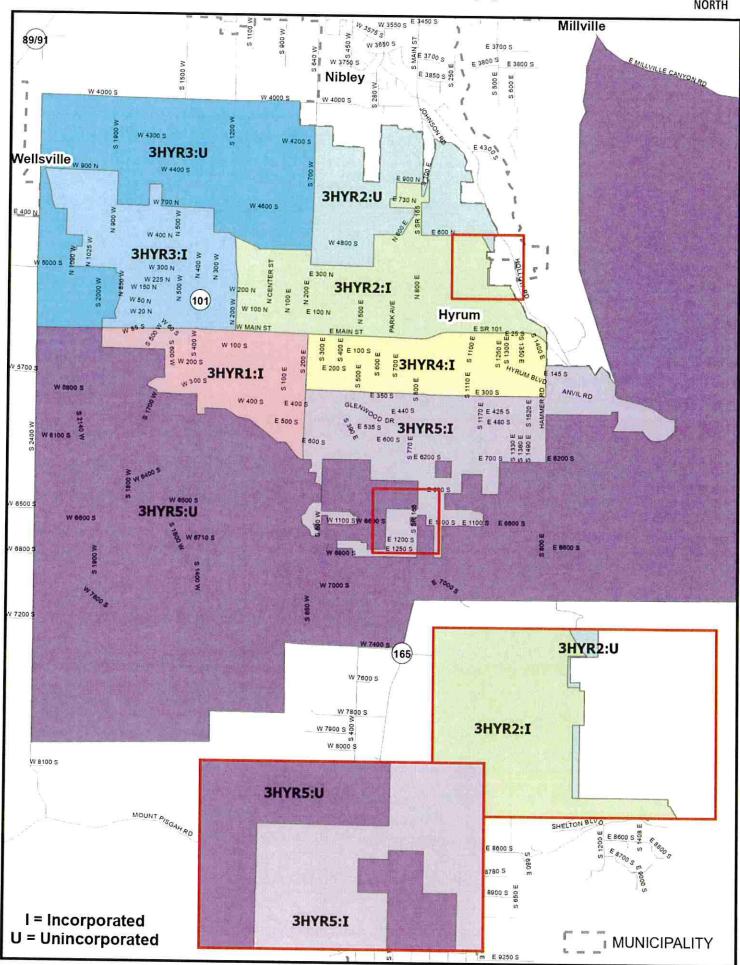
16

18

- 17 T
- X 19 P
- 20 U
- 21 0
- 22 ٧
- 23 H
- 24 1
- 25 Q
- 26 D

HYRUM PRECINCTS





Date: 5/12/2025

2025 Municipal Financial Disclosure Deadlines

- Please note, these dates and deadlines do not take into account local financial disclosure
 ordinances. Candidates should check with their respective municipal clerk/recorder to ensure that
 they are in full compliance with their local financial disclosure ordinances.
- Campaign Financial Disclosures are due by 5:00 p.m. on the due date.
- Campaign finance statements should include all contributions received and expenditures made up to and including 5 days before the campaign finance statement is due.
- Special Districts are NOT subject to financial disclosure requirements.

Report Name	Due Date	Report includes all transactions between	Who this applies to	
Primary Election Report (seven days before Primary) August 5, 2025		January 1, 2025 - July 31, 2025	Candidates in a Primary	
Post-Primary Report	September 11, 2025	Remaining transactions	Candidates eliminated at Primary	
28 Day Report	October 7, 2025	January 1, 2025 - October 2, 2025 (no primary) OR August 1, 2025 - October 2, 2025 (won primary)	Candidates not in a Primary, OR Candidates who won Primary	
General Election Report November 4, 2025	October 28, 2025	October 3, 2025 - October 23, 2025	Candidates in the General Election	
Post-General Report December 4, 2025 Remaining trans		Remaining transactions	Candidates in the General Election	
30 Days after Varies; contact yo municipal clerk/re		Varies; contact your municipal clerk/recorder	Candidates who are disqualified for failing to file a financial report by the deadline	

Campaign Finance Statutes: Municipal Candidates

Effective 7/1/2024

10-3-208. Campaign finance disclosure in municipal election.

- Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:
 - (a) "Agent of a candidate" means:
 - (i) a person acting on behalf of a candidate at the direction of the reporting entity;
 - (ii) a person employed by a candidate in the candidate's capacity as a candidate;
 - (iii) the personal campaign committee of a candidate;
 - (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or
 - (v) a political consultant of a candidate.
 - (b) "Anonymous contribution limit" means for each calendar year:
 - (i) \$50; or
 - (ii) an amount less than \$50 that is specified in an ordinance of the municipality.
 - (c) (i) "Candidate" means a person who:
 - (A) files a declaration of candidacy for municipal office; or
 - (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.
 - (ii) "Candidate" does not mean a person who files for the office of judge.
 - (d) (i) "Contribution" means any of the following when done for political purposes:
 - (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;
 - (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;
 - (C) any transfer of funds from another reporting entity to the candidate;
 - (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;
 - (E) a loan made by a candidate deposited to the candidate's own campaign; and
 - (F) an in-kind contribution.
 - (ii) "Contribution" does not include:
 - (A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;
 - (B) money lent to the candidate by a financial institution in the ordinary course of business; or
 - (C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.
 - (e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:
 - (i) with the candidate's prior knowledge, if the candidate does not object;
 - (ii) by agreement with the candidate;
 - (iii) in coordination with the candidate; or
 - (iv) using official logos, slogans, and similar elements belonging to a candidate.
 - (f) (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:
 - (A) any disbursement from contributions, receipts, or from an account described in Subsection (3)(a);
 - (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;

- (C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;
- (D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;
- (E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section 20A-11-101; or
- (F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.
- (ii) "Expenditure" does not include:
 - (A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or
 - (B) money lent to a candidate by a financial institution in the ordinary course of business.
- (g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.
- (h) (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.
 - (ii) "Political consultant" includes a circumstance described in Subsection (1)(h)(i), where the person:
 - (A) has already been paid, with money or other consideration;
 - (B) expects to be paid in the future, with money or other consideration; or
 - (C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.
- (i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.
- (j) "Reporting entity" means:
 - (i) a candidate;
 - (ii) a committee appointed by a candidate to act for the candidate;
 - (iii) a person who holds an elected municipal office;
 - (iv) a party committee as defined in Section 20A-11-101;
 - (v) a political action committee as defined in Section 20A-11-101;
 - (vi) a political issues committee as defined in Section 20A-11-101;
 - (vii) a corporation as defined in Section 20A-11-101; or
 - (viii) a labor organization as defined in Section 20A-11-1501.
- (2) (a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections (3) through (7).
 - (b) The municipality may adopt definitions that are more stringent than those provided in Subsection (1).
 - (c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection (2)(a), a candidate shall comply with financial reporting requirements contained in Subsections (3) through (7).
- (3) Each candidate
 - (a) shall deposit a contribution in a separate campaign account in a financial institution; and
 - (b) may not deposit or mingle any campaign contributions received into a personal or business account.
- (4) (a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection <u>20A-1-201.5(2)</u>.
 - (b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:
 - (i) 28 days before the day on which the municipal general election is held;
 - (ii) seven days before the day on which the municipal general election is held; and
 - (iii) 30 days after the day on which the municipal general election is held.

- (c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.
- (5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:
 - (a) 28 days before the day on which the municipal general election is held;
 - (b) seven days before the day on which the municipal general election is held; and
 - (c) 30 days after the day on which the municipal general election is held.
- (6) Each campaign finance statement described in Subsection (4) or (5) shall:
 - (a) except as provided in Subsection (6)(b):
 - (i) report all of the candidate's itemized and total:
 - (A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and
 - (B) expenditures made up to and including five days before the campaign finance statement is due, excluding an expenditure previously reported; and
 - (ii) identify:
 - (A) for each contribution, the amount of the contribution and the name of the donor, if known; and
 - (B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or
 - (b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.
- (7) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:
 - (a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or
 - (b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.
- (8) (a) A municipality may, by ordinance:
 - (i) provide an anonymous contribution limit less than \$50;
 - (ii) require greater disclosure of contributions or expenditures than is required in this section; and
 - (iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.
 - (b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection (8)(a) if:
 - (i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and
 - (ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection (9).
- (9) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:
 - (a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;
 - (b) the dates when the candidate's campaign finance statement is required to be filed; and
 - (c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.
- (10) Notwithstanding any provision of Title 63G, Chapter 2, Government Records Access and Management Act, the municipal clerk or recorder shall:
 - (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
 - (b) make the campaign finance statement filed by a candidate available for public inspection by:
 - (i) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the day on which the statement is filed; and
 - (ii) in order to comply with the requirements of Subsection 20A-11-103(4)(b)(ii), providing the lieutenant governor with a link to the electronic posting described in Subsection (10)(b)(i) no later than two business days after the day on which the statement is filed.

- (11) (a) If a candidate fails to timely file a campaign finance statement required under Subsection (4) or (5), the municipal clerk or recorder:
 - (i) may send an electronic notice to the candidate that states:
 - (A) that the candidate failed to timely file the campaign finance statement; and
 - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
 - (ii) may impose a fine of \$50 on the candidate.
 - (b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection (4) or (5) within 24 hours after the deadline for filing the report.
 - (c) If a candidate is disqualified under Subsection (11)(b), the election official:
 - (i) shall:
 - (A) notify every opposing candidate for the municipal office that the candidate is disqualified;
 - (B) send an email notification to each voter who is eligible to vote in the municipal election office race for whom the election official has an email address informing the voter that the candidate is disqualified and that votes cast for the candidate will not be counted;
 - (C) post notice of the disqualification on a public website; and
 - (D) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the ballots are delivered to voters; and
 - (ii) may not count any votes for that candidate.
- (12) An election official may fulfill the requirements described in Subsection (11)(c)(i) in relation to a mailed ballot, including a military overseas ballot, by including with the ballot a written notice:
 - (a) informing the voter that the candidate is disqualified; or
 - (b) directing the voter to a public website to inform the voter whether a candidate on the ballot is disqualified.
- (13) Notwithstanding Subsection (11)(b), a candidate who timely files each campaign finance statement required under Subsection (4) or (5) is not disqualified if:
 - (a) the statement details accurately and completely the information required under Subsection (6), except for inadvertent omissions or insignificant errors or inaccuracies; and
 - (b) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.
- (14) A candidate for municipal office who is disqualified under Subsection (11)(b) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.
- (15) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.
- (16) (a) A private party in interest may bring a civil action in a court with jurisdiction under Title 78A, Judiciary and Judicial Administration, to enforce the provisions of this section or an ordinance adopted under this section.
 - (b) In a civil action under Subsection (16)(a), the court may award costs and attorney fees to the prevailing party.

Amended by Chapter 158, 2024 General Session

Candidate Financial Disclosure Financial Campaign Report for Municipal Offices

Name of Candidate				
Address	City State Zip Code			
056.00				
Office F	Phone Number			
	Email			
Type of Report				
Mark the applicable report	Is this report an amendment?			
○ 30 Days after elimination	○ No			
Seven days preceding the Primary election Yes, Date of Original report				
30 days after the Primary election				
Seven days preceding the General election				
30 days after the General election				
Affirmation T	3			
I,Printed Name of Candidate				
affirm that this Report of Contributions and Expenditures is true, accurate and correct to the best of my knowledge.				
Signature	Date			
Where to File	Office Use Only			
Email:	O Logged			
Mail:				
	O Transmitted			
Date of Report Page				

Candidate Financial Disclosure

Schedule A - Itemized Contributions Received

Attach additional pages as needed

Date	Name of Contributor	Address and Zip Code	Amount
#III			

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Name of Can	didate	Subtotal for the	nis page\$
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Date of Repo	rt Page	Total Contributions Received	\$
		Sum of all Schedule A pages in this report	1

Candidate Financial Disclosure

Schedule B - Itemized Expenditures Made Attach additional pages as needed

Date	Provider/Vendor	Purpose	Amount
N			

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			A CONTRACTOR OF THE PROPERTY O

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Name of Car	ndidate	Subtotal	for this page \$
Date of Repo	ort Page	Total Expenditures Sum of all Schedule B pages in this	Made \$
		Sum of all Schedule B pages in this	report

Candidate Financial Disclosure

 $Summary\ Page$ Note: Complete this page after filling out Schedule A and Schedule B

Balance at Beginning of Reporting Period A	
Contributions Received this Period B	Contributions Received Year to Date
Expenditures Made this Period D	Expenditures Made Year to Date
Subtotal before Expenditures (Box A + Box B) F	
Balance at Close of Reporting Period (Box F - Box D)	

Name of Candidate		
Date of Report	Page	