

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD APRIL 16, 2020, HELD ELECTRONICALLY THROUGH ZOOM VIDEO COMMUNICATIONS THE MEETING ID: 816-3300-9271 PASSWORD: 629117. HYRUM CITY HELD THIS MEETING ELECTRONICALLY IN COMPLIANCE WITH UTAH GOVERNOR GARY HERBERT'S EXECUTIVE ORDER TO SUSPEND THE ENFORCEMENT OF PROVISIONS OF UTAH CODE 52-4-207, AND RELATED STATE AGENCY ORDERS, RULES AND REGULATIONS, DUE TO INFECTIOUS DISEASE COVID-19 NOVEL CORONAVIRUS.

ANY MEMBER OF THE PUBLIC HAD THE OPPORTUNITY TO REMOTELY OBSERVE THE MEETING OR COMMENT DURING THE PUBLIC HEARING ELECTRONICALLY THROUGH ZOOM VIDEO COMMUNICATIONS WITH THE FOLLOWING LINK:  
<HTTPS://US02WEB.ZOOM.US/J/81633009271?PWD=DDDUMDYVKZDESGXLRXMZBWJLOFN1DZ09>

**CONVENED:** 6:30 P.M.

**CONDUCTING:** Mayor Stephanie Miller

**ROLL CALL:** Councilmembers Steve Adams, Jared C. Clawson, Paul C. James, and Craig L. Rasmussen.

**EXCUSED:** Councilmember Vicky McCombs

**CALL TO ORDER:** There being four members present and four members representing a quorum, Mayor Miller called the meeting to order.

**OTHERS PRESENT:** City Administrator Ron Salvesen, Zoning Administrator Matt Holmes, Wastewater Superintendent Kevin Maughan, and two citizens. City Recorder Stephanie Fricke recorded the minutes.

**WELCOME:** Mayor Miller welcomed everyone in attendance and invited audience participation.

**APPROVAL OF MINUTES:**

The minutes of March 19, 2020 were approved as written.

**ACTION**

Councilmember James made a motion to approve the minutes of a regular meeting held on March 19, 2020 as written. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

**AGENDA ADOPTION:** A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

**ACTION**

**Councilmember Clawson made a motion to approve the agenda for April 16, 2020 as written. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.**

## AGENDA

## 9. PUBLIC HEARING:

- A. COMMUNITY DEVELOPMENT BLOCK GRANT (CBD SECOND PUBLIC HEARING NOTICE - Hyrum City will hold a public hearing to discuss the project determined to be applied for in the CDBG Small Cities Program in Program Year 2020. Project includes facility improvements at Norma Miller The Family Place including north entry and reception area expansion at 10 North 600 East Hyrum, Utah. Comments will be solicited on project scope, implementation and its effects on residents.

## 10. SCHEDULED DELEGATIONS:

- A. Dan Larsen, Elk Mountain PUD - To request Final Plat approval for Phase 12 of Elk Mountain PUD located at approximately 1170 East between 330 South and 425 South consisting of 9 single family lots and 12 townhome units
- B. Dan Larsen, Auburn Hills Estates - To request Final Plat Approval for Phase 5 of Auburn Hills located at approximately 660 East between 480 South and 600 South consisting of 16 single family building lots.

## 11. OTHER BUSINESS:

- A. Consideration and Appointment of Community Improvement Officer.
- B. Consideration and Approval of the Municipal Wastewater Planning Program (MWPP) Annual Report for the year ending 2019.
- C. Budget Report.
- D. Mayor and City Council reports.

## 12. ADJOURNMENT

**PUBLIC COMMENT:**

Mayor Miller said if a citizen has a question or would like to

make a comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

***PUBLIC HEARING:***

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG SECOND PUBLIC HEARING NOTICE - HYRUM CITY WILL HOLD A PUBLIC HEARING TO DISCUSS THE PROJECT DETERMINED TO BE APPLIED FOR IN THE CDBG SMALL CITIES PROGRAM IN PROGRAM YEAR 2020. PROJECT INCLUDES FACILITY IMPROVEMENTS AT NORMA MILLER THE FAMILY PLACE INCLUDING NORTH ENTRY AND RECEPTION AREA EXPANSION AT 10 NORTH 600 EAST HYRUM, UTAH. COMMENTS WILL BE SOLICITED ON PROJECT SCOPE, IMPLEMENTATION AND ITS EFFECTS ON RESIDENTS.**

Mayor Miller recommended opening the public hearing to discuss the project determined to be applied for in the CDBG Small Cities Program in Program Year 2020. Project includes facility improvements at Norma Miller The Family Place including north entry and reception area expansion at 10 North 600 East Hyrum, Utah. Comments will be solicited on project scope, implementation and its effects on residents.

Gordon Younker with The Family Place said the Norma Miller Family Place is requesting \$62,805 from the Community Development Block Grant Funding. The grant money would be used to expand the reception area on the north side of the building and do some remodeling of the conference room as well.

**ACTION**

Councilmember Clawson made a motion at 6:35 p.m. to open the Community Development Block Grant (CDBG Second Public Hearing) Public Hearing to discuss the project determined to be applied for in the CDBG Small Cities Program in Program Year 2020. Project includes facility improvements at Norma Miller The Family Place including north entry and reception area expansion at 10 North 600 East Hyrum, Utah. Comments will be solicited on project scope, implementation and its effects on residents. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

Mayor Miller asked for public comment.

Gordon Younker with The Family Place said the Norma Miller Family

Place is requesting \$62,805 from the Community Development Block Grant Funding for expansion of the reception area and remodeling of the conference room. He thanked the City Council for their continued support with the CDBG Grant.

Mayor Miller asked if there was any further public comment, there being none she called for a motion to close the public hearing.

**ACTION**

Councilmember James made a motion at 6:36 p.m. to open the Community Development Block Grant (CDBG Second Public Hearing) Public Hearing to discuss the project determined to be applied for in the CDBG Small Cities Program in Program Year 2020. Project includes facility improvements at Norma Miller The Family Place including north entry and reception area expansion at 10 North 600 East Hyrum, Utah. Comments will be solicited on project scope, implementation and its effects on residents. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

***SCHEDULED DELEGATIONS:***

DAN LARSEN, ELK MOUNTAIN PUD - TO REQUEST FINAL PLAT APPROVAL FOR PHASE 12 OF ELK MOUNTAIN PUD LOCATED AT APPROXIMATELY 1170 EAST BETWEEN 330 SOUTH AND 425 SOUTH CONSISTING OF 9 SINGLE FAMILY LOTS AND 12 TOWNHOME UNITS

Dan Larsen with Kartchner Homes requested Final Plat approval or Phase 12 of Elk Mountain PUD located at approximately 1170 East between 330 South and 425 South consisting of 9 single family lots and 12 twinhome units.

**ACTION**

Councilmember Clawson made a motion to approve the Final Plat for Phase 12 of Elk Mountain PUD located at approximately 1170 East between 330 South and 425 South consisting of 9 single family lots and 12 twinhomes that are to be located on the smaller lots on the east side of the road. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

DAN LARSEN, AUBURN HILLS ESTATES - TO REQUEST FINAL PLAT APPROVAL FOR PHASE 5 OF AUBURN HILLS LOCATED AT APPROXIMATELY 660 EAST BETWEEN 480 SOUTH AND 600 SOUTH CONSISTING OF 16 SINGLE FAMILY BUILDING LOTS.

Dan Larsen with Kartchner Homes requested Final Plat approval for Phase 5 of Auburn Hills located at approximately 660 East between 480 South and 600 South consisting of 16 single family building lots.

**ACTION** Councilmember James made a motion to approve the Final Plat for Phase 5 of Auburn Hills located at approximately 660 East between 480 South and 600 South consisting of 16 single family building lots. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

***OTHER BUSINESS:***

**CONSIDERATION AND APPOINTMENT OF COMMUNITY IMPROVEMENT OFFICER.**

Mayor Miller said Hyrum City has hired Kevin Speth to be the Community Improvement Officer.

**ACTION** Councilmember James made a motion to appoint Kevin Speth as Hyrum City's Community Improvement Officer. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

**CONSIDERATION AND APPROVAL OF THE MUNICIPAL WASTEWATER PLANNING PROGRAM (MWPP) ANNUAL REPORT FOR THE YEAR ENDING 2019.**

Wastewater Superintendent Kevin Maughan said he has prepared Hyrum City's Wastewater Planning Program Annual Report for the year ending 2019. The report was given to each City Councilmember for his/her review.

**ACTION** Councilmember Clawson made a motion to approve the Municipal Wastewater Planning Program Annual Report of the year ending 2019. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, and Rasmussen voted aye. The motion passed.

**BUDGET REPORT.**

City Administrator Ron Salvesen reviewed the City Administrator Ron Salvesen reviewed the 2019-2020 General Fund Operating Budgets expenditures and revenues in detail. Even with the events and

closures from COVID-19 Hyrum City's budget still looks in great shape.

***OTHER BUSINESS:***

**MAYOR AND CITY COUNCIL REPORTS.**

Councilmember Adams said he was working on the arrangements for National Night Out Against Crime and now is unsure whether to plan for National Night Out Against Crime or not. Currently the Governor of Utah is only allowing 10 people at a gathering and there are several phases the State of Utah has to go through before there will be gatherings larger than 50 people. The City Council discussed the risks and regulations from COVID-19 and determined it was in the City's and Public's best interest to not plan for National Night Out Against Crime for 2020. If the Governor allows for large gatherings by August the City will hold a community barbeque rather than National Night Out Against Crime.

Councilmember Rasmussen said due to the COVID-19 the Museum has cancelled Hot Dogs and Hot Wheels this year. The Library and Museum are hosting online activities for the youth rather than onsite activities.

Councilmember Rasmussen said Nibley City is still interested in becoming a Regional Wastewater Treatment Plant. Nibley would like to have a study conducted but needs the interlocal agreement approved by Hyrum City. Councilmember Clawson said he feels like Nibley City has had plenty of time to make a decision as to whether its joining Hyrum and Millville or if Nibley is going with Logan. If Nibley City decides to join Hyrum he wouldn't be in favor of allowing Nibley and Millville to have a majority ownership. He thinks it is in Hyrum City's best interest to control a minimum of 51% and have a majority vote.

Councilmember James said the 4<sup>th</sup> of July Celebration is going to be definitely impacted by COVID-19. Several other communities have cancelled their summer celebrations in order to comply with the Governor's orders Hyrum City's 4<sup>th</sup> of July Celebration will not be able to be held this year. The City Council discussed the individual events of the 4<sup>th</sup> of July Celebration and determined it was in the City's and public's best interest for health reasons to cancel all 4<sup>th</sup> of July events, such as, Rodeo, Patriotic Program, Baseball Games, Races, Booths, and Parade. The only event that will be held is the Fireworks. Residents will be asked to watch the fireworks from their homes or inside their cars. If the

Governor allows for larger gatherings by the 4<sup>th</sup> of July then the parks could be opened for people to sit and watch.

Councilmember James said COVID-19 has also affected Youth Spring Sports. Hyrum City's Softball/Baseball Recreation Program has been postponed/cancelled for the year. Hyrum City has been approached by Super League teams wanting to practice on its fields. The City Council discussed the use of baseball fields and determined that Hyrum City will continue to follow the Governor's direction in only allowing 10 people or less at a public gathering which means all sports played on Hyrum City's fields will need to be cancelled until further notice. Super League and other teams not sponsored by Hyrum City need to be told that if the Governor allows team sports then Hyrum City's recreation program will have the first opportunity for use of its fields and other teams will need to wait until Hyrum City's program is finished.

Councilmember Clawson said he is trying to get irrigation water into the ponds by the first of May, but it is dependent on weather conditions. The snowpack is low this year and there could be a water shortage by August.

Mayor Miller said Hyrum City Office is asking for clarification of campground rentals and if the campground should be rented during COVID-19. The City Council discussed the closeness of campground spaces and restrooms not being open and determined it was in Hyrum City's and the public's best interest to follow the Forest Service's requirements on campground spaces. When the Forest Service allows rental of campground spaces Hyrum City should too.

***ADJOURNMENT:***

**ACTION**

**There being no further business before the City Council, the Council Meeting adjourned at 7:35 p.m.**

---

Stephanie Miller  
Mayor

ATTEST:

---

Stephanie Fricke  
City Recorder

Approved: May 7, 2020  
As Written