

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD JANUARY 2, 2020, AT THE HYRUM CITY COUNCIL CHAMBERS, 60 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 P.M.

CONDUCTING: Mayor Stephanie Miller

ROLL CALL: Councilmembers Steve Adams, Jared Clawson, Paul C. James, Vicky McCombs, and Craig L. Rasmussen.

EXCUSED:

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Miller called the meeting to order.

OTHERS PRESENT: City Administrator Ron Salvesen, and fourteen citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Miller welcomed everyone in attendance and invited audience participation.

PLEDGE OF ALLEGIANCE: Councilmember McCombs led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Councilmember Rasmussen

APPROVAL OF MINUTES:

Councilmember Rasmussen recommended amending the minutes on Page 5, Paragraph 3 after "Mr. Rasmussen stated that..." delete the words "Hyrum and".

ACTION

Councilmember James made a motion to approve the minutes of a regular meeting held on December 5, 2019 with the above amendment. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was emailed to The Herald Journal, posted on the Utah Public Notice Website and Hyrum City's Website, provided to each member of the governing body, and posted at the City Offices more than forty-eight hours before meeting time.

ACTION

Councilmember Clawson made a motion to approve the agenda for January 2, 2020 as written. Councilmember

Rasmussen seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

AGENDA

9. SCHEDULED DELEGATIONS:
 - A. Derek Page, JBS Swift Inc. - To discuss the pedestrian crossing at approximately 200 West 400 North.
 - B. Jeremy Broadhurst - To request site plan approval for a storage unit facility at 185 South 1720 East in the Blacksmith Fork Industrial Park.
 - C. Michelle Wayment - To request site plan approval for Royal Dog Boarding, a dog boarding business at 1715 East 145 South in the Blacksmith Fork Industrial Park.
10. INTRODUCTION AND APPROVAL OF A RESOLUTION AND AN ORDINANCE:
 - A. Resolution 20-01 - A resolution authorizing a Councilmember to automatically succeed to the position of Mayor Pro Tempore.
 - B. Ordinance 20-01 - An ordinance amending the Zoning Map of Hyrum City, Utah by rezoning the Hyrum Senior Center property at approximately 695 East Main Street approximately 1.54 acres of the southwest corner of TIN #01-004-0007 from Residential R-2 to Commercial C-1.
11. OTHER BUSINESS:
 - A. Consideration and acceptance of Phase 3 of Mountain View.
 - B. Consideration and acceptance of Phase 2 of Mountain Sterling Farms.
 - C. Consideration and award of bid for the Blacksmith Fork Design Bid.
 - D. Certification of Annexation Petition for WDT Annexation.
 - E. Consideration and appointment to the Museum Board.
 - F. Consideration and appointment to the Heritage Foundation Board.
 - G. Mayor and City Council reports.
12. ADJOURNMENT

PUBLIC COMMENT:

Mayor Miller said if a citizen has a question or would like to make a comment to please keep it under three minutes.

There being no public comment, Mayor Miller moved to the next agenda item.

SCHEDULED DELEGATIONS:

DEREK PAGE, JBS SWIFT INC. - TO DISCUSS THE PEDESTRIAN CROSSING AT APPROXIMATELY 200 WEST 400 NORTH.

Derek Page with JBS said he understands the City has a concern with safety issues when JBS employees are crossing the street by the railroad tracks. When JBS built the parking lot just west of the plant its intent was to build a pedestrian bridge across the road. However, when they received a preliminary estimate for the pedestrian bridge it was 1.2 million dollars. JBS decided to no longer pursue the ideal of building a pedestrian bridge. It has been a source of contention between JBS Hyrum Plant Management because we know there is a need for the bridge but Corporate has determined that it is not necessary at this time. There are safety concerns during shift changes and breaks. Shifts starts at 6:15 a.m. and most foot traffic ends around 5:00 p.m. There are times of the year when it is dark and it can be difficult for drivers to see people in the crosswalk. He is trying to convince management to approve funding for the installation of three lights on the west side of the road. The lights would be dark sky lighting and would hopefully give drivers a better view of pedestrians entering the crosswalk. Pedestrians have the right-of-way so it is ultimately a driver's responsibility to be alert. JBS has tried to educate its staff on safe crossing street practices.

The City Council suggested having a light that flashes before the intersection that when a button is pushed by a pedestrian it lights up the flashing light for a minutes to help alert drivers that someone is crossing the street; hire a crossing guard during shift changes, and breaks; or a button that could be pushed that red lights come on to alert traffic.

JEREMY BROADHURST - TO REQUEST SITE PLAN APPROVAL FOR A STORAGE UNIT FACILITY AT 185 SOUTH 1720 EAST IN THE BLACKSMITH FORK INDUSTRIAL PARK.

City Administrator Ron Salvesen said on December 12, 2019 the Planning Commission recommended site plan approval for a storage unit facility at 185 South 1720 East with the following conditions:

1. All of the fencing, landscaping and frontage lighting needs to be installed prior to occupancy of any units on the new property; 2. Check with the Fire Marshal to verify the lighting attached to the pods meets city code; and 3. The Planning Commission recommends to not require hard surface until one year after occupancy of the first unit. If more time is required it is recommended that Jeremy returned to the Planning Commission to make that request.

Jeremy Broadhurst said he has purchased an additional lot in Blacksmith Industrial Park located at 185 South 1720 East. He would like to expand his current storage unit facility to include this parcel. The shipping units will be the same color and he will follow the same stipulations as the current facility. He rented his first container in March of 2019. There is still room for additional units on his first lot but wants to prepare for an addition.

Councilmember Rasmussen said he would prefer a joint access to the two lots. He asked if Jeremy could reconfigure the containers to provide a road that would access both properties. He also suggested that the area be paved as soon as possible or upon completion of storage containers in first lot.

ACTION

Councilmember Clawson made a motion to approve the site plan for a storage unit facility at 185 South 1720 East in the Blacksmith Fork Industrial Park with the following conditions: 1. All of the fencing, landscaping and frontage lighting needs to be installed prior to occupancy of any units on the new property; 2. Check with the Fire Marshal to verify the lighting attached to the pods meets city code; 3. To not require hard surface until one year after occupancy of the first unit - if more time is required it is recommended that Jeremy returned to the Planning Commission to make that request; and 4. For Jeremy to work with City Staff to see if its possible to reconfigure the contains to allow for a road that would connect the two properties. Councilmember James seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

MICHELLE WAYMENT - TO REQUEST SITE PLAN APPROVAL FOR ROYAL DOG BOARDING, A DOG BOARDING BUSINESS AT 1715 EAST 145 SOUTH IN THE BLACKSMITH FORK INDUSTRIAL PARK.

City Administrator Ron Salvesen said on December 12, 2019 the

Planning Commission recommended site plan approval for Royal Dog Boarding business at 1715 East 145 South in the Blacksmith Fork Industrial Park with the following condition that a privacy fencing, lighting, pavement and landscaping which would include one and a half inch trees along the North and the West side will be complete before occupancy.

Michelle Wayment said this will be a nice facility for dogs that need temporary housing while their owners are on vacation. This is not a shelter. The fence will have privacy slats and there will be trees planted on west side to help with noise.

ACTION

Councilmember Clawson made a motion to approve the site plan for a dog board business at 1717 East 145 South with the following condition that a privacy fencing, lighting, pavement and landscaping which would include one and a half inch trees along the North and the West side will be complete before occupancy. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

INTRODUCTION AND ADOPTION OF A RESOLUTION AND ORDINANCE:**RESOLUTION 20-01 - A RESOLUTION AUTHORIZING A COUNCILMEMBER TO AUTOMATICALLY SUCCEED TO THE POSITION OF MAYOR PRO TEMPORE.****ACTION**

Councilmember Rasmussen made a motion to approve Resolution 20-01 authorizing Councilmember Clawson to automatically succeed to the position of Mayor Pro Tempore. Councilmember Adams second the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

ORDINANCE 20-01 - AN ORDINANCE AMENDING THE ZONING MAP OF HYRUM CITY, UTAH BY REZONING THE HYRUM SENIOR CENTER PROPERTY AT APPROXIMATELY 695 EAST MAIN STREET APPROXIMATELY 1.54 ACRES OF THE SOUTHWEST CORNER OF TIN #01-004-0007 FROM RESIDENTIAL R-2 TO COMMERCIAL C-1.**ACTION**

Councilmember James made a motion to adopt Ordinance 20-01 amending the zoning map of Hyrum City, Utah by rezoning the Hyrum Senior Center Property at approximately 695 East Main Street approximately 1.54 acres of the southwest corner of TIN #01-004-0007 from Residential R-2 to Commercial C-1. Councilmember

Clawson second the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

OTHER BUSINESS:

CONSIDERATION AND ACCEPTANCE OF PHASE 3 OF MOUNTAIN VIEW.

City Engineer Matt Holmes said Hyrum City has inspected the public improvements for Phase 3 of Mountain View Estates and determined that the construction meets the required standards except for: 1. landscaping and frontage trees; 2. Sidewalks; and 3. Meters. These three items will be installed and inspected at a later date when weather permits but it will be done within the warranty period.

ACTION

Councilmember Rasmussen made a motion to accept the public improvements for Phase 3 of Mountain View Estates as of December 19, 2019 with the condition that developer is still responsible for: 1. landscaping and frontage trees; 2. Sidewalks; and 3. Meters. These three items will be installed and inspected at a later date when weather permits but it will be done within the warranty period. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

CONSIDERATION AND ACCEPTANCE OF PHASE 2 OF MOUNT STERLING FARMS.

City Engineer Matt Holmes said Hyrum City has inspected the public improvements for Phase 2 of Mount Sterling Farms and determined that the construction meets the required standards except for: 1. landscaping and frontage trees; 2. Sidewalks; 3. Meters; and 4. drainage swales with inlets. These three items will be installed and inspected at a later date when weather permits but it will be done within the warranty period.

ACTION

Councilmember Adams made a motion to accept the public improvements for Phase 2 of Mount Sterling Farms as of December 19, 2019 with the conditions that developer is still responsible for: 1. landscaping and frontage trees; 2. Sidewalks; 3. Meters; and 4. Drainage swales and inlets. These items will be installed and inspected at a later date when weather permits but it will be done within the warranty period. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion

passed.

CONSIDERATION AND AWARD OF BID FOR THE BLACKSMITH FORK DESIGN BID.

City Engineer Matt Holmes said the City received four bids for the design of Blacksmith Fork Park.

<u>Bidder</u>	<u>Bid Amount</u>
Design West Architects	\$21,500.00
Cache Landmark	\$42,779.00
Civil Solutions Group	\$52,500.00
Bio West, Inc.	\$90,400.06

Upon reviewing the plans City Staff is recommending awarding the bid to Design West Architect for \$21,500.00.

ACTION Councilmember James made a motion to award the Blacksmith Fork Park Design Bid to Design West Architects in the amount of \$21,500.00. Councilmember McCombs seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

CERTIFICATION OF ANNEXATION PETITION FOR WDT ANNEXATION.

City Recorder Stephanie Fricke said the City Attorney reviewed the annexation petition and determined it did not meet all of the requirements of Utah State Law. The petitioner is not the same name listed on the deed at Cache County. The petitioner is Century Bound LLC and the property owner listed at the Recorder Office is Top Dog Reality. City Attorney Jon Jenkins is recommending the City allow Century Bound to amend the petition and resubmit it for certification.

The City Council agreed to allow Century Bound LLC to correct the petition and resubmit.

CONSIDERATION AND APPOINTMENT TO THE MUSEUM BOARD.

ACTION Councilmember Rasmussen made a motion to appoint Alicia Coombs and Pat Hansen to serve on the Museum Board. Councilmember Adams seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

CONSIDERATION AND APPOINTMENT TO THE HERITAGE FOUNDATION BOARD.**ACTION**

Councilmember Adams made a motion to appoint Krista White to serve on the Heritage Foundation Board. Councilmember Clawson seconded the motion and Councilmembers Adams, Clawson, James, McCombs, and Rasmussen voted aye. The motion passed.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Rasmussen said the Elite Hall Restoration Committee held New York New Years Eve and there were over 200 people there. The Foundation has raised \$16,000 to use towards restoring the Elite Hall and hopefully there will be some refurbishing of it starting this Spring.

Councilmember McCombs said the Hyrum City Royalty Pageant is scheduled for February 29.

ADJOURNMENT:**ACTION**

There being no further business before the City Council, the Council Meeting adjourned at 7:55 p.m.

Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: January 16, 2020
As Written