

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD JANUARY 3, 2013 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor W. Dean Howard

ROLL CALL: Councilmembers Martin L. Felix, Paul C. James, Stephanie Miller, Craig Rasmussen, and Aaron Woolstenhulme present.

CALL TO ORDER: There being five members present and five members representing a quorum, Mayor Howard called the meeting to order.

OTHERS PRESENT: City Administrator D. Brent Jensen, Zoning Administrator Ron Salvesen and five citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Howard welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Councilmember Rasmussen

INVOCATION: Councilmember Miller

APPROVAL OF MINUTES:

The minutes of December 6, 2012 were approved as written.

ACTION Councilmember Rasmussen made a motion to approve the minutes of December 6, 2012 as written. Councilmember Felix seconded the motion and all five councilmembers voted aye.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

ACTION Councilmember James made a motion to approve the agenda for January 3, 2013 as written. Councilmember Woolstenhulme seconded the motion and all five councilmembers present voted aye.

AGENDA

8. PUBLIC HEARING:

- A. To receive public comment to consider potential projects for which funding may be applied under the

CDBG Small Cities Program for Program Year 2013. The expected amount of CDBG funds for this Program Year will be discussed along with the range of projects eligible under this program and a review of previously funded projects.

9. SCHEDULED DELEGATIONS:

- A. Jeff Covert - To request renewal of his Home Occupation Business License for automobile repair at 260 South 700 East.

10. INTRODUCTION AND ADOPTION OF A RESOLUTION:

- A. Resolution 13-01 - A resolution authorizing a Councilmember to automatically succeed to the position of Mayor Pro Tempore.

11. OTHER BUSINESS:

- A. Mayor and Council reports.

12. Adjournment

PUBLIC HEARING:

TO RECEIVE PUBLIC COMMENT TO CONSIDER POTENTIAL PROJECTS FOR WHICH FUNDING MAY BE APPLIED UNDER THE CDBG SMALL CITIES PROGRAM FOR PROGRAM YEAR 2013. THE EXPECTED AMOUNT OF CDBG FUNDS FOR THIS PROGRAM YEAR WILL BE DISCUSSED ALONG WITH THE RANGE OF PROJECTS ELIGIBLE UNDER THIS PROGRAM AND A REVIEW OF PREVIOUSLY FUNDED PROJECTS.

Mayor Howard said the Community Abuse Prevention Services Agency (CAPSA) is seeking sponsorship from Hyrum City to apply for Community Development Block Grant (CDBG) Funding to build transitional housing in Hyrum. It was explained that CDBG grant money needs to be spent on projects benefitting primarily low and moderate income persons. The Bear River Region in which Hyrum City, Cache County, Utah is a member, was expecting to receive approximately \$600,000 with \$325,000 available for projects to be rated and ranked in this new program year. Projects that are likely to displace LMI individuals will not be accepted. All of the allocated funds must meet a HUD national objective and benefit low to moderate income individuals. All eligible activities which can be accomplished under this program are identified in an "eligible Grant Activities" handout that was made available to the public. In the past Hyrum City has received three CDBG Grants: 1982 construction of 1.0 million gallon culinary water reservoir; 1984 piping of a large irrigation ditch on 800 East in Hyrum; 2000 to buy computers for Lincoln Elementary; 2012 purchase land for a Child Family Support Center satellite location. The city has a capital investment plan as part of the regional "Consolidated Plan". This list shows which

projects the city has identified as being needed in the community.

ACTION

Councilmember James made a motion to open the public hearing at 6:35 p.m. to receive public comment regarding consideration of potential projects for which funding may be applied under the Community Development Block Grant Program (CDBG) CDBG Small Cities Program for Program Year 2012. The expected amount of CDBG funds for this Program Year will be discussed along with the range of projects eligible under this program and a review of previously funded projects. Councilmember Miller seconded the motion and all five councilmembers voted aye.

Mayor Howard said anyone with questions, comments or suggestions throughout the hearing please identify themselves by name, before they speak.

Jill Anderson, Executive Director for CAPSA, said the Transitional Housing Program at CAPSA began in 2005 with grant funding from the Violence Against Women (VAWA) Office in Washington, D.C. The program is designed to provide victims of domestic violence with the opportunity to receive financial assistance while they work on a goal(s) that will help them be more self-sufficient, and be better able to provide for themselves and/or their families. Some people who have experienced domestic violence do not have the right level of education and skills to get high-paying jobs that will enable them to thrive in the community. Because of this, survivors who leave the shelter sometimes find themselves in "survival mode", working at minimum wage jobs and struggling to meet daily financial burdens of rent, food, and basic necessities. With financial assistance through the Transitional Housing Program, these individuals are able to set a goal, such as saving money for a down payment on a home, or obtaining an education, with the long-term goal that they will be able to remove themselves and/or their family from the "survival mode" way of life. CAPSA is seeking additional funding through a CDBG Grant, but in order to qualify for the grant its application has to be sponsored by Hyrum City. A CDBG Grant will allow CAPSA to build housing units (either single family homes or multi-family units in Hyrum) where families can live as they progress through the Transitional Housing Program. These units will allow CAPSA to have a sustainable program that can continue even if federal funding does not.

Councilmember Rasmussen asked if CAPSA was planning on building a fourplex or a single family house.

Jill Anderson said multi-family housing is more feasible but if it can't find property where multi-family housing is allowed in Hyrum it will build a single family house. If a CDBG Grant is received CAPSA will work with City Staff to find a suitable location.

Councilmember Woolstenhulme asked if CAPSA had a specific area it was considering.

Jill Anderson said CAPSA purchased property in Rolling Hills Estates with the understanding that the area would allow multi-family housing. However, there are no roads or utilities that access the property right now. The developer has agreed to trade CAPSA property in another area. The Bear River Region is expecting to receive approximately \$325,000 to the highest ranking projects. With Hyrum City's approval the CAPSA will submit a CDBG Grant application for \$100,000 for transitional housing in Hyrum.

Mayor Howard asked for further public comment, there being none he called for a motion to close the public hearing.

ACTION **Councilmember Woolstenhulme made a motion to close the public hearing at 6:42 p.m. Councilmember James seconded the motion and all five councilmembers voted aye.**

SCHEDULED DELEGATIONS:

JEFF COVERT - TO REQUEST RENEWAL OF HIS HOME OCCUPATION BUSINESS LICENSE FOR AUTOMOBILE REPAIR AT 260 SOUTH 700 EAST.

Mayor Howard said on January 3, 2012 the City Council approved a one year extension for Jeff Covert's home occupation business license for automobile repairs at 260 South 700 East with the following stipulations: 1. No more than four cars on his property at any one time excluding his personal vehicles; 2. No negative impact on the neighborhood; and 3. Jeff must appear annually before the City Council to request approval of his license before it can be renewed.

Zoning Administrator Ron Salvesen said he has checked this property regularly and Jeff has been meeting the conditions of his license. The City has not received any complaints on this business.

ACTION **Councilmember Miller made a motion to renew Jeff**

Covert's Home Occupation Business License for automobile repair at 260 South 700 East with the following stipulations: 1. No more than four cars on his property at any one time excluding his personal vehicles; 2. No negative impact on the neighborhood; and 3. Jeff must appear annually before the City Council to request approval of his license before it can be renewed. Councilmember Woolstenhulme seconded the motion and all five councilmembers voted aye.

INTRODUCTION AND ADOPTION OF A RESOLUTION:

RESOLUTION 13-01 - A RESOLUTION AUTHORIZING A COUNCILMEMBER TO AUTOMATICALLY SUCCEED TO THE POSITION OF MAYOR PRO TEMPORE.

ACTION Councilmember Rasmussen made a motion to approve Resolution 13-01 authorizing Councilmember Felix to automatically succeed to the position of Mayor Pro Tempore. Councilmember James seconded the motion and all five councilmembers voted aye.

OTHER BUSINESS:

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Woolstenhulme said he met with Wapiti Bluff Estates Home Owners Association President Kim Jensen and the association is making progress.

Councilmember Felix said the Museum will reopen on January 12, 2013 at 1:00 p.m. a short program will be held.

Councilmember Miller said the Youth Council helped with the Hardware Ranch Elk Festival on December 15, 2012. There are 34 Youth Council Members this year but there will only be eight selected to represent Hyrum at the Youth Council Conference at Utah State and Local Officials Day at the Legislature. March 16 is Hyrum City's Princess Pageant. She is hosting a local business conference on February 9 from 9:00 a.m. to 10:00 a.m. to talk to business owners in Hyrum.

ADJOURNMENT:

ACTION There being no further business before the City Council, the Council Meeting adjourned at 6:55 p.m.

W. Dean Howard
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: January 17, 2013
As written