

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD MARCH 21, 2013 AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor W. Dean Howard

ROLL CALL: Councilmembers Paul C. James, Stephanie Miller, Craig Rasmussen, and Aaron Woolstenhulme present.

EXCUSED: Councilmember Martin L. Felix

CALL TO ORDER: There being four members present and four members representing a quorum, Mayor Howard called the meeting to order.

OTHERS PRESENT: City Administrator D. Brent Jensen, Electric Superintendent Guy McBride and two citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Howard welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Councilmember James

INVOCATION: Councilmember Rasmussen

APPROVAL OF MINUTES:

ACTION Councilmember Miller made a motion to approve the minutes of March 7, 2013 as written. Councilmember James seconded the motion and all four councilmembers present voted aye.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

ACTION Councilmember James made a motion to approve the agenda for March 21, 2013 as written. Councilmember Rasmussen seconded the motion and all four councilmembers present voted aye.

AGENDA

8. SCHEDULED DELEGATIONS:

A. Youth Council Mayor Janessa Mackay - To report on the USU Leadership Training.

9. INTRODUCTION AND ADOPTION OF A RESOLUTION:

- A. Resolution 13-04 - A resolution renewing a Recycling Market Development Zone Program.
- 10. OTHER BUSINESS:
 - A. Award of bid(s) for the Hammer Substation Project.
 - B. Comcast Cares Day.
 - C. Budget report.
 - D. Mayor and Council reports.
- 11. ADJOURNMENT

SCHEDULED DELEGATIONS:

YOUTH COUNCIL MAYOR JANESEA MACKAY - TO REPORT ON THE USU LEADERSHIP TRAINING.

Youth Council Mayor Janessa Mackay said the Youth Council Leadership attended the USU Youth Council Leadership Training last week. One of the speakers was paralyzed as a teenager and was having a hard time dealing with his condition. One day his mother told him, "Even though you can't stand-up it doesn't mean you can't stand out". After hearing that it changed his way of thinking and he has tried to live his life as a leader. The Conference helped the Youth Council Leadership with strategies on how to be great leaders and encouraged them to be united as a team. She thanked Mayor Howard and the City Council for allowing the Youth Council Leadership to attend.

RESOLUTION 13-04 - A RESOLUTION RENEWING A RECYCLING MARKET DEVELOPMENT ZONE PROGRAM.

Mayor Howard said every five years the Department of Community and Economic Development asks the City to renew its designated Recycling Market Development Zone in order to enable recycling based businesses to qualify for tax credits on new equipment purchases and other business activities.

ACTION **Councilmember Rasmussen made a motion to approve Resolution 13-04 renewing a Recycling Market Development Zone program. Councilmember Woolstenhulme seconded the motion and all four councilmembers present voted aye.**

OTHER BUSINESS:

AWARD OF BID(S) FOR THE HAMMER SUBSTATION PROJECT.

Mayor Howard said Electric Department Superintendent Guy Ray McBride requested bids for structural and electrical material needed to continue work on the Hammer Substation.

Electric Department Superintendent Guy Ray McBride said he supplied Codale Electric, HD Supply, and Northern Power a list of materials with vendor names, part numbers, and part descriptions and asked them to bid on each part. Codale Electric was the lowest bidder on 128 out of 149 items for a total of \$128,206.63; HD Supply was the lowest bidder on 15 out of 76 items for a total of \$3,490.65; and Northern Power was the lowest bidder on six out of 68 items for a total of \$12,465.00. The low bid for all items is \$144,162.28. Codale was the lowest bidder on all items at \$155,493.97. If Codale Electric, HD Supply, and Northern Power will honor their low bids on each item rather than the entire list of materials it will save the City \$11,331.19

ACTION **Councilmember James made a motion to award the bids for the Hammer Substation Project to the lowest bidders on each part: Codale Electric \$128,206.63; HD Supply \$3,490.65; and Northern Power \$12,465.00. To allow City Staff to not accept low bid on any part if the quality and warrantee is not adequate. Councilmember Miller seconded the motion and all four councilmembers present voted aye.**

COMCAST CARES DAY.

City Administrator D. Brent Jensen said he met with representatives of Comcast regarding project approval for Comcast Cares Day on April 27, 2012. Volunteer registration and release of liability agreement forms are on the City's website. Every volunteer must sign the liability agreement form.

BUDGET REPORT.

City Administrator D. Brent Jensen reviewed the 2012-2013 General Fund and Utility Funds expenditures and revenues in detail. Most of the departments are on target for the year and should remain under budget for the remainder of the Fiscal Year. However, the Comcast Cares Day Projects may cause some of the departments to be over budget and will need to be adjusted in June.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember James said softball and baseball registration has started.

Councilmember Miller said the Hyrum Princess Pageant was on March 16. The Youth Council is helping the Lions Club with its annual Easter Egg Hunt and then that evening at 9:00 p.m. the Youth

Council will host a glow in the dark Easter Egg Hunt for teenagers. The Youth Council helped put together 1,500 Stormwater Fair Packets that are given to the 4th grade students attending the fair. The Youth Council will also be helping with Comcast Cares Day, National Night Out Against Crime, and working in the historical cabins this summer. She has received several positive responses regarding the Local Business Conference she held in February and there are several business that want to be spotlighted in the City's newsletter.

ADJOURNMENT:

**ACTION There being no further business before the City
 Council, the Council Meeting adjourned at 7:02 p.m.**

W. Dean Howard
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: April 4, 2013