

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD FEBRUARY 16, 2012
AT THE CIVIC CENTER, 83 WEST MAIN, HYRUM, UTAH.

CONVENED: 6:30 p.m.

CONDUCTING: Mayor W. Dean Howard

ROLL CALL: Councilmembers Paul C. James, Stephanie Miller, Craig L. Rasmussen, and Aaron Woolstenhulme present.

EXCUSED: Councilmember Martin L. Felix

CALL TO ORDER: There being four members present and four members representing a quorum, Mayor Howard called the meeting to order.

OTHERS PRESENT: City Administrator D. Brent Jensen, Zoning Administrator Ron Salvesen and six citizens. City Recorder Stephanie Fricke recorded the minutes.

WELCOME: Mayor Howard welcomed everyone in attendance.

PLEDGE OF ALLEGIANCE: Councilmember James led the governing body and the citizens in the Pledge of Allegiance.

INVOCATION: Councilmember Rasmussen

APPROVAL OF MINUTES:

The minutes of February 2, 2012 were approved as written.

ACTION Councilmember James made a motion to approve the minutes of a regular meeting held on February 2, 2012 as written. Councilmember Woolstenhulme seconded the motion and all four councilmembers present voted aye.

AGENDA ADOPTION: A copy of the notice and agenda for this meeting was faxed to The Herald Journal, mailed to each member of the governing body, and posted at the Civic Center more than forty-eight hours before meeting time.

ACTION Councilmember Rasmussen made a motion to approve the agenda for February 16, 2012 as written. Councilmember James seconded the motion and all four councilmembers present voted aye.

AGENDA

8. SCHEDULED DELEGATIONS:

- A. Kohn Smith - To request a sewer connection hardship waiver at 90 North 800 East pursuant to Section 13.12.140 of the Hyrum City Municipal Code.
- 9. INTRODUCTION AND ADOPTION OF A RESOLUTION:
 - A. Resolution 12-03 - A resolution confirming Hyrum City's representative to Intermountain Power Agency.
- 10. OTHER BUSINESS:
 - A. Review of Moderate Income Housing Plan.
 - B. Consideration and approval of an agreement with Parlant Technology for mass communication software.
 - C. Appointment to the Hyrum Library Board.
 - D. Cabin restoration project.
 - E. Budget Report.
 - F. Mayor and City Council Reports.
- 11. ADJOURNMENT

SCHEDULED DELEGATION:

KOHN SMITH - TO REQUEST A SEWER CONNECTION HARDSHIP WAIVER AT 90 NORTH 800 EAST PURSUANT TO SECTION 13.12.140 OF THE HYRUM CITY MUNICIPAL CODE.

Kohn Smith said he is interested in purchasing the building at 90 North 800 East for a fly fishing flies wholesale distribution center. The building is not connected to Hyrum City's sewer system and would cost over \$25,000 to connect. It is not feasible for him to purchase the building if he has to connect the building to Hyrum City's sewer system. His business only needs water and sewer for his four employees.

Zoning Administrator Ron Salvesen said he recommended Kohn Smith meet with the City Council to request a sewer connection hardship exemption as allowed by Section 13.12.140 of the Hyrum City Municipal Code. The City has issued a few exemptions over the years for a variety of reasons. Hyrum City's Wastewater Superintendent Kevin Maughan said a septic tank should handle this type of business with four employees just fine. This building has set vacant for several years. It would benefit the City to have a business in the building and to have the property maintained. Before the building can be occupied Kohn will need to go before the Planning Commission and City Council for site plan approval.

ACTION

Councilmember James made a motion to approve a sewer connection hardship exemption (allowed by Section 13.12.140 of the Hyrum City Municipal Code) for the building at 90 North 800 East. This exemption is based upon Kohn Smith's proposed use of the building for a

fly fishing flies wholesale distribution center with four employees. Councilmember Miller seconded the motion.

Councilmember Rasmussen asked Kohn if the septic tank and drain fields had been inspected to ensure they still work and are not clogged.

Kohn Smith said he is working with the Bear River Health Department and if he has to put in a new septic tank he will.

Councilmember Rasmussen advised Kohn that he may have to comply with Nibley City's Water Source Protection Zone if he puts in a new septic tank.

Mayor Howard called for a vote on the motion and all four councilmembers voted aye.

INTRODUCTION AND ADOPTION OF A RESOLUTION:

RESOLUTION 12-03 - A RESOLUTION CONFIRMING HYRUM CITY'S REPRESENTATIVE TO INTERMOUNTAIN POWER AGENCY.

Mayor Howard recommended appointing Electric Superintendent Guy McBride to serve as Hyrum City's representative to Intermountain Power Agency (IPA).

ACTION Councilmember James made a motion to approve Resolution 12-03 confirming the appointment of Electric Superintendent Guy McBride to serve as Hyrum City's representative authority to Intermountain Power Agency. Councilmember Woolstenhulme seconded the motion and all four councilmembers present voted aye.

OTHER BUSINESS:

REVIEW OF MODERATE INCOME HOUSING PLAN.

Zoning Administrator Ron Salvesen said State law call for a biennial review and approval the City's Moderate Income Housing Plan. The statistics were mostly based upon information from the 2010 Census. Hyrum City meets the requirements of the law.

ACTION Councilmember Rasmussen made a motion to approve the 2012 review of Hyrum City's Moderate Income Housing Plan. Councilmember Miller seconded the motion and all four councilmembers present voted aye.

CONSIDERATION AND APPROVAL OF AN AGREEMENT WITH PARLANT TECHNOLOGY FOR MASS COMMUNICATION SOFTWARE.

Mayor Howard said on December 1, 2011 the Hyrum City Council attended a presentation hosted by Parlant Technology on its mass communication software. The software will allow the City to contact residents by phone, email, or text messaging. The City can select specific residents through a mapping tool, by category, name, or address. Parlant will charge Hyrum City \$1.50 per household, per year for an unlimited amount of use. There is no limit on the number of phone numbers or email addresses per household. If a household has a home phone, four cell phones, and seven email addresses the fee would still be \$1.50. The City will use it as away to get information out quickly to the citizens.

Councilmember Miller asked if the City is going to pay for the service or if each household will be charged a \$1.50 a year.

Mayor Howard said the City will pay for the service. This product should pay for itself through savings in printing and postage fees, and reduction in staff time. Public Works Department will use it to notify citizens of water or electric outages, sewer cleanings, road closures, pressurized irrigation on/off dates. The library will use it as a notification tool to remind parents of story time, family reading night, summer activities, etc. The Senior Center will use it to notify its guests of activities and fund raisers rather than calling by phone. Recreation is going to use it to notify parents of field closures, registration, etc.

Councilmember Rasmussen said the contract requires Hyrum City to pay an FCC surcharge but the amount is unknown. He is concerned about approving the contract without knowing how much the FCC surcharge is and knowing if there is an additional charge for long distance calls.

ACTION **Councilmember James made a motion to approve the agreement with Parlant Technology for mass communication software for five years with the condition that City staff contact Parlant Technology to verify there is no additional charge for long distance calls and that the FCC surcharge is not excessive. Councilmember Miller seconded the motion and all four councilmembers present voted aye.**

APPOINTMENT TO THE HYRUM LIBRARY BOARD.

Mayor Howard recommended appointing Julie Hutchinson from Wellsville to the library board. She will replace Shannon Horrocks of Wellsville whose term expired in October.

ACTION Councilmember Rasmussen made a motion to appoint Judy Hutchinson to the Hyrum City Library Board. Councilmember Woolstenhulme seconded the motion and all four councilmembers present voted aye.

CABIN RESTORATION PROJECT.

City Administrator D. Brent Jensen said the City received two bids for to restore the exteriors of both cabins. Lundahl Construction submitted a bid of \$22,991 and B&J Custom Building a bid of \$16,940. A third contractor looked at the project but didn't follow through with a price. Neither bid includes shingles or barnwood for the gables but provides doors, windows, chinking, and all other materials to complete exterior renovation and preservation of both cabins.

Councilmember Miller said for the past two years she has tried to get volunteers to restore the outside of the cabins, but has been unsuccessful. Rod Garner is willing to donate the barn wood and Harrington Company may be willing to donate the wood shingles.

Councilmember James asked if this was the best location for these cabins or if the City wanted to move one of the cabins to Salt Hollow Park. If these cabins are going to be moved it would be better to do it now rather than when the cabins are restored. His only concern with the current location is if there is room for a professional building to be built in the future.

Councilmember Miller said there will be room for a professional building once Hawns is torn down.

ACTION Councilmember Miller made a motion to award B&J Custom Building the restoration of the exterior of both cabins for \$16,940. Councilmember Rasmussen seconded the motion and all four councilmembers present voted aye.

BUDGET REPORT.

City Administrator D. Brent Jensen said the City submitted RAPZ Tax Grant applications for the Salt Hollow Park trail and the Blacksmith Park dog run.

Councilmember Woolstenhulme asked if a different portion of the Blacksmith Park could be developed first rather than the dog run.

The residents in that area would help build the park, but they are not excited to help build a dog run.

Mayor Howard said parks are expensive to build. The City does not have the money to develop the Blacksmith Park in one phase and that is why it has to be completed in phases. The dog run was determined to be the first phase based on need and cost. The dog run is the least expensive phase of the park. If volunteers were willing to help build the park, it would happen a lot quicker.

City Administrator D. Brent Jensen said Hyrum City's contract with Jeff McBride for museum services expires this year. Mayor Howard met with Jeff McBride several months ago and discussed future funding of the museum. Mayor Howard proposed cutting Jeff McBride's contract from \$70,000 a year to \$25,000 a year for museum services. Jeff McBride submitted a counter proposal of \$35,554 a year. Mayor Howard said he will not allocate more than \$25,000 a year for museum services. Jeff McBride has asked to meet with the City Council to discuss future funding of the museum.

MAYOR AND CITY COUNCIL REPORTS.

Councilmember Woolstenhulme said he will be attending a Home Owners Association meeting on March 7, 2012.

Councilmember James said baseball registration starts March 1.

Councilmember Miller said the Youth Council helped the library with its bake and book fair. The Youth Council helped carry boxes of books from the basement and also helped with the baked goods.

ADJOURNMENT:

**ACTION There being no further business before the City
 Council, the Council Meeting adjourned at 7:20 p.m.**

W. Dean Howard
Mayor

ATTEST:

Stephanie Fricke
City Recorder

Approved: March 15, 2012
As written