

RESOLUTION 19-06

A RESOLUTION AMENDING THE PERSONNEL POLICIES AND PROCEDURE MANUAL FOR HYRUM CITY CORPORATION TO DESIGNATE WHICH POSITIONS WITHIN THE CITY ARE ELIGIBLE TO EXEMPT FROM THE UTAH RETIREMENT SYSTEMS.

WHEREAS, on March 19, 1998, the Hyrum City Council adopted a personnel policy manual known as "Personnel Policies and Procedures Manual for Hyrum City Corporation" and on December 5, 2013 readopted the Personnel Policy Manual after major revisions were made; and

WHEREAS, said manual sets forth those policies pertaining to personnel conduct, conditions of employment, employment classification, work week, benefits, payroll, and related matters; and

WHEREAS, Section XVI of the manual establishes employment benefits; and

WHEREAS, after an audit by the Utah Retirement System in December 2018 the Utah Retirement System is requiring the City to develop a policy to designate which positions within the City are eligible to exempt from the Utah Retirement Systems under the regulations of Utah State Code (such positions include elected, appointed non-merit protected employees);

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hyrum, Cache County, Utah, that Section XVI. 6. of the "Personnel Policies and Procedures Manual for Hyrum City Corporation" is hereby amended to read as follows:

6. **RETIREMENT SYSTEM.** Additional details are available from the Mayor, or his/her designee.
 - A. All full time Hyrum City employees are covered by the Utah State Retirement Systems, unless otherwise authorized by the City Council according to State Law. A permanent part time employee employed in a position requiring at least twenty (20) hours of service per week is also covered.
 - B. The cost of this program is paid for by Hyrum City and the employee in the percentages set by action of the City Council.

C. Employees in the following positions are eligible to request exemption from the Utah State Retirement System under Utah State Law 49-13-203(4). Employee must filed an Exemption Form with the Personnel Director within the first 60 days of employment.

(1) Mayor - Elected

(2) City Council Member - Elected

(3) Judge - Elected

Exemption from Utah State Retirement System can only be made by the above employees if position meets the qualification for eligibility to participate in the URS.

THIS RESOLUTION shall become effective upon adoption.

ADOPTED this 4th day of April, 2019.

HYRUM CITY CORP.

BY: _____
Stephanie Miller
Mayor

ATTEST:

Stephanie Fricke
City Recorder