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Jami J. Van Huss, Director

Museum Board Members

Steven W. Downs, Chairman
John A. Petersen, Vice Chair
Kathy Kingsbury
Linda Christiansen
Curtis Parkinson
Leisha Kunz
Kim Faulkner

**MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING NOVEMBER 8, 2022 AT
THE MUSEUM BOARD ROOM 50 WEST MAIN STREET, HYRUM, UTAH**

CONVENED: 6:01 pm

ROLL CALL, CALL TO ORDER, and WELCOME: Chairman Downs welcomed everyone and called the meeting to order.

THOSE IN ATTENDANCE: Steve Downs, John Petersen, Kathy Kingsbury, Linda Christiansen, Curtiss Parkinson, Leisha Kunz, Kim Faulkner, Jami Van Huss, Courtney Cochley, and Craig Rasmussen.

REVIEW OF MINUTES: Curtiss motioned to approve the minutes of October 1, 2022, John seconded, all voted aye, and the minutes were approved unanimously as written.

BUSINESS:

1. UMA/USHS Conference Report

Jami and Courtney both presented at the conference, attended several enlightening sessions, and made great networking connections. It was a very beneficial event for both of them. The *Think Water Utah* partners (including Hyrum City Museum) received an award from State History.

2. Printing Press/New Storage Room Update

Jami spent some time with Power Superintendent Matt Draper and an electrician at Glenn's Electric to figure out potential issues with three-phase power and voltage. Ultimately, they decided to have an electrician run a dedicated power line to the press (which will be completed by December 1) and monitor the press for any voltage issues. The consensus is that since the press will only be running a few times a year, the motor should be fine. If we do run into problems, we will figure out a long-term solution at that point.

Jami met with the City Admin/Mayor Miller and Library Director Emily Coltrin and both have approved the proposed final layout for the basement area of the building. Jami and Courtney will start moving the archives and other collections to prepare for construction of the Print Shop and the new secure storage room.

3. November & December Programming

Jami encouraged all board members to attend the presentation by Dr. Katherine Kitterman on Dr. Martha Hughes Cannon at 11:00 am and the grand opening of a visiting exhibit this Saturday, November 12 for the museum's Second Saturday *Living the Legacy* event. The November Back in Time children's program, "Sound the Cannon" will incorporate the visiting exhibit.

In December, programming will be focused on the new print shop with the Back in Time activity, “That’s a Wrap”---with a sneak peak of the print shop---on December 6—8 and Steve will be at the museum during the Second Saturday, “Printing Press Presents” from 10:00 am to 3:00 pm on Saturday, December 10 to officially open the print shop and run demonstrations. All are encouraged to attend

4. Other Reports from Board Members

The board discussed additional ideas for the Community Exhibit and John mentioned expanding the history around Blacksmith Fork Canyon.

Linda Christiansen and Curtiss Parkinson will be retiring from board service at the end of their terms this December. Both gave suggestions of new board members to invite. Steve Downs will renew for another term. Jami and Craig thanked both board members for their service to the community and support of the museum. Jami reiterated that they will always be remembered for their board service and will be invited to the board dinner each January.

ADJOURNMENT: 6:58 pm

Dates to Note:

December 13	Board Meeting, 6:00 pm
December 27--29	Museum Closed, Christmas Holiday
December 31	<i>New York New Year’s Eve at Elite Hall, 7:00—10:00 pm</i>
January 6	Friday Family Movie @ Elite Hall, 7:00 pm, <i>Lyle, Lyle, Crocodile</i>
January 10	Board Meeting, 6:00 pm
January 17--19	Back in Time, 1:00—1:30 pm, <i>Hot Springs Haven</i>
January 18	Awards Dinner & Board Training, Civic Center, 6:30—8:00 pm
January 28	Second Saturday, 10:00 am—3:00 pm, Shoshone Winter Storytime
January 31	<i>Utah’s Black Veterans</i> exhibit opens
February 3	Friday Family Movie @ Elite Hall, 7:00 pm, <i>TBD</i>
February 7*	Board Meeting, 6:00 pm *THIS IS THE FIRST TUESDAY*

ATTEST:

Steven Downs
Chairman

Jami J. Van Huss
Museum Director

Approved:

As Written:_____