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Jami J. Van Huss, Director

**Museum Board Members**

Steven W. Downs, Chairman  
John A. Petersen, Vice Chair  
Kathy Kingsbury  
Linda Christiansen  
Curtis Parkinson  
Leisha Kunz  
Kim Faulkner

**MINUTES OF THE HYRUM CITY MUSEUM BOARD MEETING JANUARY 10, 2023 AT  
THE MUSEUM BOARD ROOM 50 WEST MAIN STREET, HYRUM, UTAH**

**CONVENED:** 6:04 pm

**ROLL CALL, CALL TO ORDER, and WELCOME:** Chairman Downs welcomed everyone and called the meeting to order.

**THOSE IN ATTENDANCE:** Steve Downs, John Petersen, Kathy Kingsbury, Leisha Kunz, Kim Faulkner, Jami Van Huss, Courtney Cochley, Craig Rasmussen, and potential new board member Montana Delao.

**REVIEW OF MINUTES:** John motioned to approve the minutes of December 13, 2022, Kim seconded, all voted aye, and the minutes were approved unanimously as written.

**BUSINESS:**

**1. Officer Elections**

Leisha motioned for the following officers to serve in 2023:

John Petersen as President, Kim Faulkner as Vice Chair, and Leisha Kunz as Recorder.

Kathy seconded, all voted aye, and the motion passed unanimously.

**2. Bylaw Review**

After reading through the bylaws together, John Petersen motioned to accept them as written.

Kim Faulkner seconded the motion, all voted aye, and the motion passed unanimously.

**3. Strategic Plan Review**

Jami walked through a few minor changes in the 2020—2025 Strategic Plan. They were primarily adjustments to dates that were delayed because of COVID.

**4. Board Member Responsibilities Review and Self-Evaluation**

Jami sent self-evaluations with the mailings to be filled out prior to the meeting. At the meeting, she asked if board members had any questions about the responsibilities OR if anyone wanted to discuss anything based on their evaluations. Everyone was content.

**5. Updated 2023 Schedule and Board Dinner Reminder**

Jami distributed an updated 2023 schedule and reviewed a few minor changes. She explained that we are working with multiple partners this year, so it demands flexibility and pivoting on our part, but she's excited about the added benefit to our community that collaboration brings.

She also reminded the board about the dinner and asked for RSVPs by the end of the week. Finally, Courtney invited all board members who are interested in helping with collections over the next year to attend an inventory and handling training by the Collections Preservation Team leaders at the Brigham City Museum on Monday, January 23 from 10:00 am to 12:00 pm.

## **6. Utah Cold War Veteran's Discussion**

John updated the board on our progress to organize a ceremony to recognize local Cold War veterans in partnership with the Utah Cold War Veterans Foundation. Our main responsibility is to create a list of veterans to honor along with their branch, dates of service, and point of contact. Jami has created a Google sheet that she shared with the board so all members can access and add to the list. We decided to make it a goal to gather at least 3-4 dozen names. Awards can be given posthumously as long as a family member is present to accept the award. Service dates need to be between 2 September 1945 and 26 December 1991. Our first priority is to find a place to hold the ceremony and then set a date with the Foundation and they will bring all the medals and arrange specific components of the program. After discussion, the board would prefer to hold the event at the Mountain Crest High School auditorium the Friday before Memorial Day weekend. Jami will contact MC administration and make arrangements.

## **7. Printing Press Ideas**

Steve shared several ideas regarding projects we can utilize the printing press for including printing thank you notes and “wanted posters” that we can use during Rodeo Games in the summer. He also shared some smaller manual presses he’s found online that he suggests the museum purchase to help demonstrate how printing presses work without the effort and mess of always using the large press. Steve also asked board members for additional ideas. The board approved his idea to purchase smaller presses for demonstrative purposes and Jami noted that it is within the budget to do so at the price point he suggested.

## **8. Hot Wheels in Hyrum Sponsor Assignments**

Jami distributed updated 2023 handouts for board members to use to solicit sponsorships. She will also update the sponsor Google sheet and send the link out to board members to update with the sponsors they contact.

## **9. Other Reports from Board Members**

None.

**ADJOURNMENT:** 7:33 pm

## **Dates to Note:**

February 9--11	Jazz Nights @ Elite Hall, 7:00 pm nightly
February 11	Second Saturday, 10:00 am—3:00 pm, Utah’s Black Veterans
February 14--16	Back in Time, 1:00—1:30 pm, <i>Adventures Beckwourth-y of James</i>
February 21*	Board Meeting, 6:00 pm <b>*THIS IS THE THIRD TUESDAY*</b>
March 3	Friday Family Movie @ Elite Hall, 7:00 pm, <i>Puss in Boots: The Last Wish</i>
March 7--9	Museum Closed, Work Week
March 14	Board Meeting, 6:00 pm
March 25	Second Saturday, 10:00 am—3:00 pm, Sema Hadithi Scan-n-Go
March 28--30	Back in Time, 1:00—1:30 pm, <i>Off We Go!</i>
March 30	<i>Utah’s Black Veterans</i> exhibit closes

ATTEST:

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Steven Downs  
Chairman

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Jami J. Van Huss  
Museum Director

Approved:

As Written: \_\_\_\_\_